

## **Quick Frequently Asked Questions (FAQ) Sheet for Pre-Proposal Submissions to the Consortium to Alleviate PTSD (CAP)**

Please read these frequently asked questions (FAQ) and review the CAP website for information regarding pre-proposal applications

*Q. How do I know if my site or project is eligible for a pre-proposal to CAP?*

- A. Please refer to [www.consortiumtoalleviatePTSD.com](http://www.consortiumtoalleviatePTSD.com) for comprehensive information regarding eligibility. See below for frequent inquiries regarding eligibility:
- a. Are International PIs eligible to apply?
    - i. Yes, you may apply if your institution affiliation is outside of the US but you will only be eligible for DoD funding.
  - b. Can Non-VA sites and PI Affiliates apply?
    - i. Yes, but you will only be eligible for DoD funding (not VA). There is potential for funding from both the VA and the DoD (in cases of multiple affiliations that include a VA appointed PI) these details will be worked out at a more advanced stage of application review/acceptance. At the preliminary stage of pre-proposal, the budget does not need to be extremely detailed due to space constraints in the application. However, it is strongly suggested that PIs keep a personal excel spreadsheet with a detailed budget in case the proposal is advanced to a next phase of review.

*Q. What kind of pre-proposals will be considered for funding?*

A. Pre-proposals should fulfill the CAP mission for informed research designed to aid in the alleviation of PTSD. Below are some of the focus areas of interest related to the etiology and treatment of PTSD at CAP:

- Behavioral health disorders (suicide, substance abuse, risky behaviors, etc.),
- Mood and anxiety disorders,
- Sexual dysfunction,
- Neurologic disorders (including memory, autonomic system, and sleep),
- Pain (including headache),
- Cognitive deficits, and
- Neuroendocrine deficits.

*Q. How competitive is CAP funding?*

A. CAP funding is as competitive as most DoD grants. It is estimated that approximately 10% of the submitted pre-proposals will be asked to submit a full proposal. Of the full proposals, it is estimated that approximately 5% will be funded.

*Q. How will the pre-proposals be scored?*

A. The recommended narrative headings outlined within the RFA are the same areas that will be scored in the review (1. Study Personnel, 2. Research Aims/Objectives, 3. Study Rationale/Research Gap, 4. Research Methods, 5. Performance Sites, 6. Collaboration with Cores, 7. Innovation, and 8. Budget).

*Q. Will I receive feedback on my pre-proposal?*

A. No. Due to the volume of pre-proposals submitted, individual investigators will not receive feedback regarding their pre-proposal if not selected to submit a full proposal.

*Q. How can I contact the CAP Consortium Cores for questions or collaboration?*

<b>Director and Co-Director</b>	<b>Core</b>	<b>E-mail</b>
Alan Peterson & Terry Keane	Coordinating Center	<a href="mailto:Petersona3@uthscsa.edu">Petersona3@uthscsa.edu</a> ; <a href="mailto:Terry.Keane@va.gov">Terry.Keane@va.gov</a>
Brett Litz & Stacey Young-McCaughan	Assessment Core	<a href="mailto:Brett.Litz@va.gov">Brett.Litz@va.gov</a> <a href="mailto:Youngs1@uthscsa.edu">Youngs1@uthscsa.edu</a>
Peter Fox and John Krystal	Neuroimaging Core	<a href="mailto:Fox@uthscsa.edu">Fox@uthscsa.edu</a> <a href="mailto:John.kystal@yale.edu">John.kystal@yale.edu</a>
Doug Williamson and Joel Gelernter	Biomarkers/Genomics Core	<a href="mailto:williamsonde@uthscsa.edu">williamsonde@uthscsa.edu</a> <a href="mailto:joel.gelernter@yale.edu">joel.gelernter@yale.edu</a>
Jim Mintz and Ralitza Georghieva	Data Management/Biostatistics Core	<a href="mailto:mintz@uthscsa.edu">mintz@uthscsa.edu</a> <a href="mailto:ralitza.georghieva@yale.edu">ralitza.georghieva@yale.edu</a>

*Q. Can sites/PIs submit multiple pre-proposals?*

A. Yes, multiple proposal projects are permitted.

*Q. Are there any differences between the two submission deadlines (September 10 & December 10)?*

A. No, there are no differences in review, decisions, or funding based on submission deadlines.

*Q. May I resubmit a proposal if it is not accepted in a previous submission cycle?*

A. Yes, you may resubmit, however we are unable to provide feedback due to the high volume of submissions.

*Q. What are some of the funding limits for a proposed budget?*

A. There is no maximum amount for the budget. All reasonable budgets will be considered. The CAP Coordinating Center may make recommendations/suggestions regarding your budget if selected for full proposal.

Also, **indirect funding is not permitted at the VA** and won't be considered if requested. Indirect funding is available through the DoD (for those applying outside of a VA).

*Q. Are multi-site proposals eligible?*

A. Yes.

*Q. Where can I locate the pre-proposal cover sheet?*

A. You can find the pre-proposal cover sheet on the second to last page of the CAP RFA.

*Q. On the Quad Chart, what should I enter as the EMRS/Log Number and Award Number?*

A. You will not have an EMRS/Log Number or Award Number for this pre-proposal. Please delete reference to both on the Quad Chart.

*Q. Are the biographical sketches 4-pages total for the PI/key personnel?*

A. No, the length of the biographical sketches are 4-pages per investigator, not a 4-page total.

*Q. What are the submission deadlines?*

**A. Submission for September 2014 CAP Scientific Review Committee**

CAP Pre-Proposal Due to CAP Coordinating Center: July 18, 2014

Invitation for Full Submission for CAP Scientific Review: July 28, 2014

CAP Full Proposal Submission Due: September 10, 2014\*

Earliest Possible Start Date: March 1, 2015

**Submission for December 2014 CAP Scientific Review Committee**

CAP Pre-Proposal Due to CAP Coordinating Center: August 14, 2014

Invitation for Full Submission to CAP Scientific Review: August 24, 2014

CAP Full Proposal Submission Due: December 10, 2014

Earliest Possible Start Date: June 1, 2015

*Q. Who should I contact for questions regarding my pre-proposal?*

A. Submission questions should be emailed to [info@ConsortiumToAlleviatePTSD.com](mailto:info@ConsortiumToAlleviatePTSD.com).

*Q. How do I submit my pre-proposals?*

A. Please visit [www.consortiumtoalleviatePTSD.com](http://www.consortiumtoalleviatePTSD.com) and review page 7 of the "Request for Application" document for information regarding specific guidelines for the structure of your proposal. Proposals should not exceed 4-pages, single spaced, 12 point font, Times New Roman. Your application and related documents should be sent as a single PDF document as an e-mail attachment to [rfa@ConsortiumToAlleviatePTSD.com](mailto:rfa@ConsortiumToAlleviatePTSD.com).

*Q. Where should I go for more comprehensive information regarding pre-proposals?*

A. Please visit [www.consortiumtoalleviatePTSD.com](http://www.consortiumtoalleviatePTSD.com) to download an application and review further submission guidelines.